



Benchmarks® & SKILLSCOPE® 360° Certification Program

Singapore

Monday, March 5, 2012

Monday, July 23, 2012

Monday, October 29, 2012

Malaysia

Friday, February 24, 2012

Friday, September 14, 2012

In-house Programs: By arrangement

About Benchmarks® & SKILLSCOPE®

They are comprehensive multi-rater feedback instruments from the Center for Creative Leadership®. As 360° assessment tools they provide individuals with in-depth feedback into their development and help identify and enhance development plans. They can only be administered by certified professionals and this program provides that certification.

Who Should Attend?

Human Resource managers, consultants and other professionals and leaders in organizations who wish to help individuals identify developmental goals and put development plans into action.

The Training & Certification Program

- Overview of Benchmarks, history and research, including the most recent enhancements
- Administration and logistics procedures
- Introduction to the Benchmarks Facilitator's Guide
- Giving Benchmarks Report feedback to a client
- Reliability and validity
- Developmental planning
- Relating results to job competencies
- Ethics relating to multi-rater feedback
- SKILLSCOPE® instrument – used for junior/middle managers and supervisors.



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Pre-Program Preparation/Qualification

- Participants will distribute Benchmarks questionnaires to their boss, peers, direct reports and "others" before the program in order to generate their own report for use on the program. (For individuals who do not have these typical reporting relationships, eg. independent consultants & educationalists, appropriate people for completing the feedback forms can be identified).
- Proven experience in people development, coaching, mentoring and counseling.

What You Receive With Enrolment

- A Benchmarks Facilitators Guide
- Developmental Learning Guide
- CD-ROM of Benchmarks Presentation Materials
- Your own Benchmarks profile and report, which is conducted and prepared before the program
- SKILLSCOPE Facilitator's Guide
- SKILLSCOPE Developmental Planning Guide
- CD-ROM of SKILLSCOPE Presentation Materials

What You Will Get Out of This Program

- Proficiency in administering, interpreting and feeding back Benchmarks/SKILLSCOPE results.
- An understanding of how to apply Benchmarks and SKILLSCOPE in organizations.
- A certificate qualifying you to purchase, administer and facilitate Benchmarks 360 instrument and SKILLSCOPE 360 instrument.

Course Leaders - one of CPP Asia Pacific's international faculty will lead the program

Robin Robbins

Robin is the Managing Director of CPP Asia Pacific, a consultancy focusing on people strategies for business. He has over twenty years of experience in the area of personal and leadership development and has held senior positions in H.R. and training with Unilever. Robin conducts in-house and public training and certification programs in the MBTI®, FIRO®, Strong Interest Inventory®, Benchmarks® 360 and SKILLSCOPE® 360 instruments. He is also certified in CPI 260® & CPI™ 434 instruments.

Enrolment, Fee & Further Details

- Public Program fee:** SGD 1,395 (*Fee includes all resource materials, worth over S\$600, required for the program*)
(*Payment can be made in U\$S if preferred. Prevailing GST and delivery are chargeable in addition*)
- Time & location:**
Singapore: 8.45am to 5.00pm. The Concourse, #29-03, 300 Beach Road Singapore 199555.
Malaysia: 8.45am to 5.00pm. Venue to be confirmed.

For Further Information, Please Contact

CPP Asia Pacific Pte Ltd

Tel: +65 6396 6331

Fax: +65 6396 6332

Email: c-serv@hc.com.sg Web: www.hc.com.sg

CPP Asia Pacific is the sole provider for the marketing, sale and distribution of 360° instruments and materials in Singapore and Malaysia.

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Registration Form

Participant's Details

Name: Ms/Mdm/Mrs/Mr/Dr.....

Position:

Organization:

Email:

Tel: Fax:

Address:

.....

City: Postcode:

Country:

Highest Qualification Obtained:

Registered Psychologist: Yes No

Agreement

I hereby certify that the information supplied in this registration is true and correct, to the best of my knowledge. I certify that I have read the conditions of attendance in this training program and I agree to abide by the conditions relating to them.

Signature: Date:

Send Materials to: Participant Contact Person

Invoice to: Participant Contact Person

Payment Enclosed: Non-refundable deposit of S\$900 Full payment

Contact Person's Details (If different from Participant's)

Name: Ms/Mdm/Mrs/Mr/Dr.....

Position:

Organization:

Email:

Tel: Fax:

Address:

.....

City: Postcode:

Country:

Fees

Program Fee: SGD 1,395 (Payment can be made in US\$)
5% Discount applies for:

Early Bird (Payment received 60 days prior to program), or
Group (3 or more participants on the same program from the same organization)

(Fee includes all resource materials required for the program)
(Prevailing GST and delivery are chargeable in addition)

Registration

After filling in the particulars on the left, save and email the completed form to: c-serv@hc.com.sg

Registration will only be accepted and processed when payment has been made.

Payment, Refund & Transfer Policy

Payment

- A non-refundable deposit of S\$900 or full payment of the program fee including GST and delivery charges for the program materials will need to be submitted with every registration form.
- Registration will only be accepted and processed when payment has been received.
- Payment can be made using cheque, American Express credit cards or bank transfers. (Contact us for bank details for bank transfers)
- Bank Transfer charges to be paid by customers

Participants may cancel attendance or transfer to a future program subject to the following conditions:

Cancellation

- 50% for those received in writing more than one week
- No refund if cancellation received less than one week before program.

Transfer

- A transfer fee of S\$900 (before GST) will have invoiced for every transfer request.
- The participant is required to pay the transfer fee within 7 days of receiving an invoice for such fees.
- The participant will not be transferred until payment is received.

Full details of terms and conditions are available at:
www.asianicpsych.com.au

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