



CPP
ASIA PACIFIC

CPP Asia Pacific Pte Ltd | UEN 200809153E | a wholly owned subsidiary of CPP, Inc.

300 Beach Road, #29-03 The Concourse, Singapore 199555 | www.hc.com.sg | Tel: +65 6396 6331 | Fax: +65 6396 6332 | email: c-serv@hc.com.sg

Indian H.R. & Labour Law Workshop

Principles, Processes & Techniques

Public Program: Contact for Dates

In-House Programs: By Arrangement

Indian Human Resources & Labour Law Workshop

Even in these times of economic recession, the economy in India is forecasted to grow by 7% -9% per annum. This is a tremendous opportunity for international business expansion but for many HR professionals it represents a major challenge - a new legal framework and different approaches to managing people.

This one day seminar will update you on the key employment legislation and its practical application to human resources issues in India. An outline of the country and culture, and setting the employment scene.

The seminar will incorporate lectures, applicable company examples and an inter-active case study.

Who Should Attend?

HR & Non HR directors, managers, officers, executives and assistants who deal with or will be handling HR matters in India.

Workshop Content

- Conditions Of Service
- Industrial Relations and Disputes
- Trade Union Act
- Payment of Wages
- Wage Agreements
 - Minimum Wages
 - Workmen's Compensation
- Employees Provident Fund
- Disciplinary Proceedings
- Employee Welfare
- Labour Agreements – An Overview
- Maternity Benefits
- Contract Labour
- Industrial Employment Standing Orders
- Factories Act
- Compensation and Benefits
- Expatriates into/from India and Managing Indian employees on shore/off shore
- Termination of Employment and Redundancy
- Employment of women and children
- Recruitment Practices
- Hiring Strategies
 - Executive Workforce Expectations
- Holidays in India

Course Leader – Robin Robbins

Robin is the Principal Consultant of Hemisphere Consulting, a consultancy focusing on people strategies for business. He has over twenty years of experience in the area of personal and leadership development and has held senior positions in H.R. and training with Unilever. Robin conducts in-house and public training and certification programs in the MBTI®, FIRO-B®, Strong Interest Inventory®, Benchmarks® & SKILLSCOPE®. He is also certified in CPI 260® & CPI™ 434. Robin is an Adjunct Feedback Coach with the Center for Creative Leadership (CCL).

Enrolment, Fee & Further Details

Public Program fee: SGD 600 per participant

(Payment can be made in US\$ if preferred. Relevant government tax is chargeable in addition)

Date, time & location: Contact for Date. 8.45am to 5pm. 300 Beach Road, The Concourse, #29-03 Singapore.

For Further Information, Please Contact

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Indian H.R. & Labour Law Workshop

□ Friday, 23rd September 2011

1 Day Program

Registration Form

Personal Details

Name: Ms/Mdm/Mrs/Mr/Dr.....

Position:

Organization:

email:

Tel: Fax:

Address:

City: Postcode:

Country:

MBTI Type (if known):

Cancellation Policy

Clients may cancel attendance subject to the following conditions;

Cancellation

- Refund of 85% of total fees, if notifications received in writing two weeks prior to program, AND all materials (if any) returned, in saleable condition.
- Refund of 50% of total fees, if notifications received in writing more than one week but less than two weeks before program, AND all materials (if any) returned, in saleable condition.
- No refund if cancellation received less than one week before program.

CPP Asia Pacific Pte Ltd reserves the right to cancel or postpone workshops due to unforeseen circumstances. All fees, terms, and conditions are subject to change without notice.

Fees

Program Fee **SGD 600**

(Fee includes all resource materials required for the program)

(Relevant government tax is chargeable in addition)

Note: Payment can be made in US\$ if preferred

Agreement

I hereby certify that the information supplied in this registration is true and correct, to the best of my knowledge. I certify that I have read the conditions of attendance in this training program and I agree to abide by the conditions relating to them.

Signature: Date:

Registration & Payment

Payment in Singapore Dollars before GST

S\$600

Total amount to be confirmed with invoice.

Mail or fax form to:

CPP Asia Pacific Pte Ltd

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Singapore 199555

Tel: +65 6396 6331

Fax: +65 6396 6332

email: c-serv@hc.com.sg

web: www.hc.com.sg

Cheque payable to:

CPP Asia Pacific Pte Ltd

Bank transfer: Contact for banking details.

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