



Hemisphere Consulting

PeopleStrategiesForBusiness™

Hemisphere Consulting Pte Ltd - 200210903G | Hemisphere Consulting [Malaysia] Sdn Bhd - 200719382R | Hemisphere Consulting [Indonesia] Pte Ltd - 200912776W
300 Beach Road, The Concourse #29-03, Singapore 199555 | www.hc.com.sg | Tel: +65 6396 6331 | Fax: +65 6396 6332 | email: c-serv@hc.com.sg

Work It Out! Workshop

Principles, Processes & Techniques

Public Program: Contact for Dates

In-House Programs: By Arrangement

Work It Out! Workshop

- Enhance team effectiveness using the MBTI® tool
- Understand the way in which people perceive, absorb and process information
- Recognise that others may perceive and process differently and appreciate differences in colleagues and teammates
- Use new learning to communicate more effectively in teams
- Value and capitalize on the differing Types among colleagues / team members
- Understand Key Drivers for Effective Team Work
- Appreciate what makes successful and High Performing Teams

To achieve the objectives above participants must first improve their understanding of self and how they differ from other people. We will use the Myers Briggs Type Indicator® and look at the ideas on which it is based.

What You Receive With Enrolment

- Copies of all materials
- Online MBTI® assessment
- Morning and afternoon teas and lunch

Workshop Content

Day 1

- Johari Window – an approach to understand ourselves / others
- Characteristics of Teams
 - What makes High Performance Teams – Group discussion
 - Do we see ourselves as a High Performing team?
- Understanding Yourself and Others
 - MBTI preferences
 - Splitting exercises
 - Predictions about teams
 - Communication Lens
- Understanding expectations of others and the team members you work with

Day 2

- Role of a Team Leader – creating a Team Leader's checklist
- Skills - team members
- Understand what derails individuals
- Influencing others – How do you influence others?
- Motivating others – Individual and Group exercise
- Stages of Team Development
- Managing Conflict
- Building Trust and Respect - Exercise
- Decision Making – Exercise Individual and Team
- Action Planning Discussions and way forward

Course Leader – Robin Robbins

Robin is the Principal Consultant of Hemisphere Consulting, a consultancy focusing on people strategies for business. He has over twenty years of experience in the area of personal and leadership development and has held senior positions in H.R. and training with Unilever. Robin conducts in-house and public training and certification programs in the MBTI®, FIRO-B®, Strong Interest Inventory®, Benchmarks® & SKILLSCOPE®. He is also certified in CPI 260® & CPI™ 434. Robin is an Adjunct Feedback Coach with the Center for Creative Leadership (CCL).

Enrolment, Fee & Further Details

Public Program fee: SGD 950 per participant

(Payment can be made in US\$ if preferred. Relevant government tax is chargeable in addition)

Date, time & location: Contact for Date. 8.45am to 5pm. 300 Beach Road, The Concourse, #29-03 Singapore or Client's own venue.

For Further Information, Please Contact

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Work It Out! Workshop

□ Contact for Dates

2 Days Program

Registration Form

Personal Details

Name: Ms/Mdm/Mrs/Mr/Dr.....

Position:

Organization:

email:

Tel: Fax:

Address:

.....

City: Postcode:

Country:

MBTI Type (if known):

Cancellation Policy

Clients may cancel attendance subject to the following conditions;

Cancellation

- Refund of 85% of total fees, if notifications received in writing two weeks prior to program, AND all materials (if any) returned, in saleable condition.
- Refund of 50% of total fees, if notifications received in writing more than one week but less than two weeks before program, AND all materials (if any) returned, in saleable condition.
- No refund if cancellation received less than one week before program.

Hemisphere Consulting reserves the right to cancel or postpone workshops due to unforeseen circumstances. All fees, terms, and conditions are subject to change without notice.

Fees

Program Fee

SGD 950

(Fee includes all resource materials required for the program)

(Relevant government tax is chargeable in addition)

Note: Payment can be made in US\$ if preferred

Agreement

I hereby certify that the information supplied in this registration is true and correct, to the best of my knowledge. I certify that I have read the conditions of attendance in this training program and I agree to abide by the conditions relating to them.

Registration & Payment

Payment in Singapore Dollars

S\$950

Total amount to be confirmed with invoice.

Mail or fax form to:

Hemisphere Consulting Pte Ltd

350 Orchard Road

#21-07 Shaw House

Singapore 238868

Tel: +65 6333 8418

Fax: +65 6333 8421

email: c-serv@hc.com.sg

web: www.hc.com.sg

Cheque payable to:

Hemisphere Consulting Pte Ltd

Bank transfer: Contact for banking details.

Signature: Date:

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